

June 20, 1996

City of Elgin
P.O. Box 128
Elgin, OR 97827

TO: Charles F. Krebs, USDA/Forest Service
Director of Cooperative Programs

FROM: Joe Garlitz
Recorder/Administrator

Joe Garlitz 6/20/96

REGARDING: Industrial Park grant, OREC-94-057

Enclosed:

- a) Letter from Mayor requesting deobligation of remaining grant funds, and requesting reissue of remaining funds for grant match.
- b) Financial Status Report, final report, no additional funds requested.
- c) Summary of expenditures previously reported.
- d) Accomplishment Report with copy of Business Recruitment Program, KJC Consulting, Sept 5, 1995.
- e) Grant request for remaining Industrial Park grant funds, with copy of grant application to Northeast Oregon Alliance.

CITY OF ELGIN

P.O. Box 128
Elgin, Oregon 97827
Phone (503) 437-2253

June 18, 1996

Charles F. Krebs
Director of Cooperative Programs
P.O. Box 3623
Portland, OR 97208-3623

Re: Elgin Industrial Park Development grant: OREC-94-057

Dear Mr. Krebs,

The City of Elgin has not been successful in identifying a site for an industrial park that would allow completion of all objectives of the above referenced grant. With over 80 acres of undeveloped land zoned industrial, it seemed reasonable to expect to identify a site for the project. However, those lands with physical access (about 70 acres) are owned by two corporations, neither of which is interested in participating in the development of their holdings, nor interested in the City facilitating such development.

Without a lengthy rezoning process, it appears that the development of any industrial park, in the foreseeable future, is out of the question. We have some smaller parcels inside the City that can be developed, and have considered the potential of developing an incubator facility on one of these sites. However we are not, at this time, in a position to pursue this matter.

The work accomplished with the grant funds to date stands on its own and can provide support for the development of an incubator or other industrial site development. It seems that this would be a proper time to bring this grant to a conclusion. We therefore request that the remainder of these grant monies be deobligated and the grant closed. Enclosed is a final financial report, an accomplishments report and a copy of the business recruitment study developed by KJC Consulting.

The city is in the process of making an application for Rural Investment Funds (RIF) from Northeast Oregon Alliance, (lottery funds of Oregon Department of Economic Development). The grant would provide the engineering, design, permits and supporting documents for construction of an over-night and day use park on the Grande Ronde River. The land is owned by the City of Elgin. It was developed as a park at the turn of the century. In the 1950's it fell into disrepair. About 1973 the site was filled and leveled in preparation for redeveloping the park. However this has not yet occurred.

The Walla Walla Ranger District did a conceptual plan for the park several years ago. The proposed development would provide about 15 over-night camping spaces, a bathhouse, a raft launch area and a day use area. The City has completed a financial feasibility study of the proposed park. The report indicates that the park can be a financially self sufficient operation.

We have estimated the cost of construction to be in the neighborhood of \$350,000 to \$400,000. The cost of the preliminary work, (site analysis, permits, park design, construction drawings and incidental engineer services), is estimated to be \$60,000. The grant proposal includes an additional \$25,000 for technical assistance to procure construction financing. Cash resources of \$2,000 has been committed by the City, \$3,000 by Union County and \$5,850 by Elgin 2010 from disbursed City funds for the technical assistance phase of the grant proposal.

We respectfully request that the remaining funds of grant OREC-94-057 (\$9,800) be reissued to this proposal as matching funds for the technical assistance phase of the RIF grant. We have identified the over-night park as high priority project for economic development. Enclosed is a copy of the RIF grant request indicating the \$9,800 match from the USDA. The work to be accomplished with these funds is Phase 3 of this proposal.

The deadline for submission of the grant is July 1, 1996. If the use of these monies as match for this grant is a possibility, we would need a written indication of such, to be submitted with the grant request, by June 27.

Thank you for your assistance.

Sincerely,

Randy McKone
Mayor

cc. Judy Wing
c/o U.S. Forest Service,
La Grande Ranger District
3502 Highway 30
La Grande, OR 97850

FINANCIAL STATUS REPORT

(Short Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted USDA Forest Service		2. Federal Grant or Other Identifying Number Assigned By Federal Agency OREC-94-057		OMB Approval No. 0348-0039	Page 1	of 1 pages
3. Recipient Organization (Name and complete address, including ZIP code) City of Elgin 100 N 8TH/Po Box 128 Elgin, OR 97827						
4. Employer Identification Number 93-6002155		5. Recipient Account Number or Identifying Number Industrial Park		6. Final Report ☒ Yes ☐ No		7. Basis ☒ Cash ☐ Accrual
8. Funding/Grant Period (See Instructions) From: (Month, Day, Year) 09-08-94		To: (Month, Day, Year) 08-31-96		9. Period Covered by this Report From: (Month, Day, Year) 10-01-95		To: (Month, Day, Year) 06-19-96
10. Transactions:				I Previously Reported	II This Period	III Cumulative
a. Total outlays				5,026	0	5,026
b. Recipient share of outlays				1,935	0	1,935
c. Federal share of outlays				3,091	0	3,091
d. Total unliquidated obligations						11,394
e. Recipient share of unliquidated obligations						1,595
f. Federal share of unliquidated obligations						9,809
g. Total Federal share (Sum of lines c and f)						12,900
h. Total Federal funds authorized for this funding period						0
i. Unobligated balance of Federal funds (Line h minus line g)						9,809
11. Indirect Expense						
a. Type of Rate (Place "X" in appropriate box) ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed						
b. Rate		c. Base		d. Total Amount		e. Federal Share
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation. Included with this report- "Accomplishment Report"						
13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.						
Typed or Printed Name and Title Randy McKone, Mayor				Telephone (Area code, number and extension) (541) 437-2253		
Signature of Authorized Certifying Official <i>Randy McKone, Mayor</i>				Date Report Submitted June 20, 1996		

FINANCIAL STATUS REPORT

(Short Form)

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13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.						
Typed or Printed Name and Title Randy McKone, Mayor					Telephone (Area code, number and extension) (541) 437-2253	
Signature of Authorized Certifying Official					Date Report Submitted June 20, 1996	

FUND DEPT ACCOUNT DESCRIPTION	BUDGETED AMOUNT	NumCaps MONTH AMOUNT	YTD AMOUNT
001 300 204.000 MISC/DEVELPMNT GRAN 15000			
JV NO JV DATE			
05AP 10/31/94 KJC CONSULTING		216.05	0.00
06AP 11/30/94 KJC CONSULTING		430.00	
07AP 12/31/94 KJC CONSULTING		156.80	
08AP 02/01/95 KJC CONSULTING		356.80	
11AP 04/30/00 KJC CONSULTING		60.00	
12AP 05/31/00 KJC CONSULTING		523.20	
12AP 06/30/95 KJC CONSULTING		659.48	
ACCT. TOTAL		2402.33	2402.33

Press any key to continue...

FUND DEPT ACCOUNT DESCRIPTION	BUDGETED AMOUNT	NumCaps MONTH AMOUNT	YTD AMOUNT
001 300 204.000 MISC/DEVELPMNT GRAN 15000			
JV NO JV DATE			
02AP 07/31/95 ANDERSON-PERRY & ASSOC.		576.00	0.00
02AP 07/31/95 KJC CONSULTING		690.00	
CRRCT 10/04/95 POST)KJC CONSULTING		422.60	
ACCT. TOTAL		1688.60	1688.60

Expenditures for grant Pay Request #1
 approved and paid.
 (copying invoice was sent with
 original pay request)

No further payments requested
 6/19/96 for Gary

Press any key to continue...

Accomplishment Report, City of Elgin

***Project name and number.**

Elgin Industrial Park Study: OREC- 94-057.

***Brief Description of the project.**

Feasibility study for Elgin Industrial Park, including engineering analysis and marketing plan.

***What were the original goals of the project?**

- a) To Develop a business recruitment plan for Elgin;
- b) To perform an engineering study regarding the cost and requirements for developing an industrial park in Elgin.

***What were the measures of success?**

- a) Completion of the business recruitment study with report in hand;
- b) Completion of engineering study.

***What was accomplished?**

Recruitment study was completed in August of 1995. The final report was presented to the City in September 1995.

***Was success achieved?**

In part, Yes.

If so, why?

The business recruitment study and the report were completed. The report is in hand, (copy enclosed).

In part, No.

If not, why not?

The City of Elgin has not been successful in identifying a site for an industrial park that would allow completion of engineering study. With over 80 acres of undeveloped land zoned industrial, it seemed reasonable to expect to identify a site for the project. However, those lands with physical access (about 70 acres) are owned by two corporations, neither of which is interested in participating in the development of their holdings, nor interested in the City facilitating such development.

Without a lengthy rezoning process, it appears that the development of any industrial park, in the near future, is out of the question. We have some smaller parcels inside the City that can be developed. We have considered the potential of developing an incubator facility on one of these sites. We are not, at this time, in a position to be able to pursue this matter.

Joe Garlitz

Recorder/Administrator

6/19/96

City of Elgin: Grant Request

The City of Elgin requests reissuance of the unused funds from Grant OREC-94-057 in the amount of \$9,800. The City is preparing a grant application for Oregon Department of Economic Development lottery funds. The reissued grant funds would be applied as matching funds for a portion of this grant project.

The grant proposal is to develop Hunaha Park as an RV park to provide an over-night camping facility with about 15 spaces. The development also includes a raft launch area which will highlight the Grande Ronde River as an easy day float from Elgin to Looking Glass.

The community of Elgin has determined that tourism is an essential element in diversifying its local economy. Through the City Council, the Chamber of Commerce and the Community Response Team (Elgin 2010), the community has identified the Hunaha Park Project as the center piece of its tourism development strategy.

The grant proposal in question has three parts:

- 1) To provide the studies, surveys, tests, and permits to allow development of the site, (\$11,250);
- 2) To design, engineer and develop construction drawings that would allow letting bids for construction, (\$40,000);
- 3) To provide resources for technical assistance and/or grant writing to procure construction funding, (\$25,500).

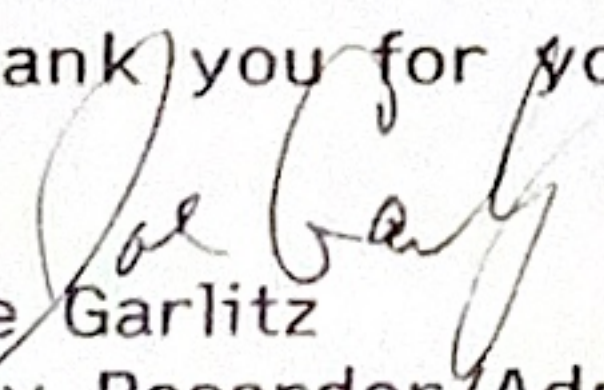
Note: Actual construction is not a part of this grant proposal. However, successful completion of this proposal will provide the necessary preparation needed to obtain funding and proceed with construction.

The requested USDA funds would be applied as a match to item #3 above. The City of Elgin has committed \$2,000 and Union County has committed \$3,000 for this item. Elgin 2010 has also committed \$5,850 from funds disbursed by the City of Elgin for this item. The intent of Item #3 is to insure that the project can be brought to construction. It will require an extended effort to bring together a number of financial resources for to provide construction financing. This expertise and the time required is beyond the capacity of teh City and community volunteers.

The completion of the Hunaha park project will have a significant impact on the local economy. The direct economic benefits derived are estimated to be equivalent to 2 to 5 living wage jobs. The indirect benefits will be much greater, but not easily quantified.

Your assistance in providing matching funds for the technical assistance portion of our proposal will enhance the viability of our proposal.

Thank you for your consideration,


Joe Garlitz
City Recorder/Administrator